



City of Columbus, Ohio

THIS IS NOT AN ORDER

Solicitation - 90 2012 SO039334

Respond before: 02/21/2012 4:00 pm

Bid Contact : Richard Metheney
Department of Public Safety
120 Marconi Blvd.
Columbus OH 43215 -
For inquiries call : (614) 645 4641

ITEM	QTY	DESCRIPTION
001	1.00 LT	Maintenance and Repair, Swimming Pool (Incls. Swimming Pool

PURPOSE: During the course of the year the City needs to purchase Preventative Maintenance, Pool System Mechanical Routine and Emergency Repair Services, and Chemicals and Supplies necessary for proper care of the indoor pool located at the Columbus Division of Police Training Academy, on an as needed basis. The *total estimated dollar amount* to be spent on this agreement is: \$5,000.00.

To satisfy these needs, this Office must establish a purchase order pursuant to a blanket order agreement and to enable payments. The Purchase Order will represent a maximum obligation for the City of Columbus Division of Police (?CPD?) over a particular time period. The CPD may spend all, part or none of the funding noted on the Purchase Order.

The Purchase Order shall not be construed as an actual order to manufacture ship or provide any items or services. Rather, this order enables properly authorized City agency sworn personnel to make purchases on an "as needed" basis per the referenced solicitation.

Any number of written purchase orders may be issued at the discretion of the City to increase or decrease available funds during the term of the agreement. At no time shall the maximum obligation of the City agency exceed the cumulative dollar amount of associated purchase orders.

The funds available on the Purchase Order expire on 02/28/2013. Any available funds balance not obligated by the City for accounts payable on items/work ordered on or prior to that date shall be cancelled after that date.

Prices shall be FOB Destination Freight Prepaid & Allowed unless otherwise specified. Shipping costs must be included in bid, no exceptions, if applicable.

All bidders must agree to City Terms & Conditions, which govern all goods and services provided under referenced solicitation, to be eligible for award. Any conflicting or deficient terms will not be acceptable. On-line bid responses are preferred; emailed or faxed bids will be deemed non-responsive.

BIDDING INSTRUCTIONS:

Please fill in LINE #1 as follows:

Quantity = 1 (one)

Unit of measure = LT (lot)

Amount = *Total estimated dollar amount* (see first paragraph above).

**Bid award will be made off of LINE #1. The bidder will fill in LINE #1 as instructed, or will be deemed non-responsive and not eligible for award. The specified *Total estimated dollar amount* enables proper processing of a purchase order.

(LINE #1 continued) IN THE COMMENT BOX TO THE RIGHT OF LINE #1, PLEASE INDICATE:

- ANY TRADE DISCOUNT (reduction from list/catalog price), IF APPLICABLE, WHICH SHALL BE APPLIED TO THE PURCHASES OF ALL ITEMS UNDER THIS AGREEMENT, and

- THE NAME (AND LOCATION) OF THE PRICE LIST FROM WHICH THE DISCOUNT IS TO APPLY. (Several catalogs can be listed to include all possible repair parts to be invoiced under the purchase order that results from this bid. Bidder must include source of firm pricing in the notepad beside LINE #1 in order to be eligible for bid award. Named parts price lists and/or catalogs will establish firm pricing for the duration of the agreement, including options for renewal, See TERM.)

For any additional lines please provide the unit cost as requested. These additional lines (LINE #2-10) are representative items (Weekly Visits, Pool Drain and Clean, Hourly Rate, Pool Chemicals, Pool Chemical Testing Kit and Refill) and are to be bid at a quantity of 1, unit of measure, price. Pricing bid for these additional lines will be used for bid evaluation purposes. The goods and services provided pursuant to this bid are all-inclusive and thus, will not be split for award to multiple contractors.

The Contractor will provide the following on-site planned maintenance services on the Columbus Police Training Academy Pool and Mechanical System located at 1000 North Hague Avenue, Columbus, Ohio 43204.

This bid encompasses planned services consisting of weekly visits throughout the term and one (qty 1) complete pool drain and clean on a rotating, two-year cycle, to begin the initial term.

LINE #2

The Contractor will provide all tools and equipment necessary to perform the following during the one-time, weekly visit, not necessarily in the order listed and when/if applicable:

1. Checking and/or removing debris from the pump filter basket
2. Checking and/or removing debris from the skimmer(s)
3. Pool Chemical readings
4. Add water, as needed
5. Backwash, as needed
6. Check the chlorine tablet reservoir and refill, as needed
7. Check all primary pool mechanical equipment and building peripheral systems for unusual noises (straining, whining, grinding, gurgling, etc...) that may come from boiler, plumbing, pump motors, filters, sensors, ozone system, etc. Contractor will trouble shoot as needed, and notify CPD Sworn Personnel when circumstances require escalated response from Public Safety Building Manager Pete Knudsen, phone 614-645-4288, fax 614-645-8268, email - pknudsen@columbus.gov)
8. Add any needed chemicals
9. Contractor will complete the Columbus Police Academy Aquatic Center Water Report Log ("Log") upon completion of services, located on the clipboard in the pool mechanical room. Performing the above steps weekly will require approximately 30 minutes to complete per visit.

LINE #3

One (Qty 1) complete pool drain and clean will be performed. Any stains must be removed at that time. Pool must be re-filled and ready for CPD use within the agreed time. Contractor will provide all tools and equipment necessary to complete this service, at no additional cost to CPD. Contractor will be contacted by CPD Sworn Personnel to schedule a date to complete services.

This bid also requires Contractor to establish fixed pricing for purchase of Pool Chemicals, Pool Chemical Testing Kit and Refill. The following items in LINE #'s 4-10 will be ordered on an as-needed basis and invoiced upon receipt of product.

LINE #4

Hourly Labor Rate will be bid at quantity 1, per hour, regular business hours 8am - 5pm. In the notepad to the right of LINE #4, Contractor will provide additional pricing for hourly rates: 1) after normal business hours and 2) weekends/holidays

EMERGENCIES: The Contractor must be located in the Central Ohio local area due to the required emergency response time.

In the event of a pool mechanical system emergency, the CPD will require the Contractor to receive and respond to calls for assistance on a 24 hour a day/7 day per week basis, as needed. When possible, CPD prefers to resolve emergency issues over the phone; however, Contractor must acknowledge the following response times:

Emergency Response Time:

Contractor must provide CPD personnel with access to on-call staff - 24 hours a day - 7 days per week
 30 minute maximum call back response to CPD from the time the call is placed to Contractor by CPD Sworn Personnel
 One (1) hour emergency response time (maximum) to Police Training Academy if on-site visit is required
 CPD reserves the right to obtain quotes for repairs from other vendors and will determine what vendor will complete any and all routine and/or emergency repairs.

LINE #5

Soda Ash, quantity 1, 50 pound bag (PH increaser) - enter quantity, unit of measure and price where indicated.

LINE #6

Accu-Tab 3-inch Chlorine Tablets, quantity 1, 55 pound pail (sanitizer) no substitutions - enter quantity, unit of measure and price where indicated.

LINE #7

Cyanuric Acid, quantity 1, 2 pound pail (PH reducer) - enter quantity, unit of measure and price where indicated.

LINE #8

Bioguard Oxysephen (Sodium Hydrochloride pool sanitizer) no substitutions, quantity 1, 1 pound bag (sanitizer) - enter quantity, unit of measure and price where indicated.

LINE #9

Taylor Commercial Chemical Test Kit TF-100, no substitutions, quantity 1, each - enter quantity, unit of measure and price where indicated.

LINE #10

Taylor Commercial Chemical Test Kit Complete Refill Set for T-100, no substitutions, quantity 1, each - enter quantity, unit of measure and price where indicated. Kit will include:

R-0003	30ml
R-0007	30ml
R-0008	30ml
R-0009	30ml
R-0010	15ml
R-0011L	15ml
R-0012	30ml
R-0013	240ml
R-0014	22ml
R-0600	22ml
R-0870	10 g
R-0871	60ml

TERM: The initial contract period is effective from the date of bid award and issuance of a certified purchase order, up to and including 02/28/2013. The City of Columbus Division of Police may extend services for three (3) additional, one (1) year periods, under the same terms and conditions and fixed pricing established through this solicitation, upon agreement of both parties. This Contract does not automatically renew, and is only valid upon completion of a certified purchase order, annually, by the Columbus City Auditor.

SPECIAL REQUIREMENTS:

The Contractor will monitor and track all services performed under the scope of services and supply CPD with written documentation of all findings upon each visit, complete the Log and provide a year-end summary of CPD equipment condition. Contractor NSPF certified pool and spa professional technicians (or equivalent certification) will thoroughly inspect CPD facility pool mechanical and peripheral systems during weekly checks, ensuring CPD's compliance with Ohio Revised Code regulations and maintaining City equipment according to industry standards.

CONTRACTOR REQUIREMENTS: Contractor Employees must be in uniform and have proper company identification. It is the responsibility of the Contractor to coordinate with CPD Personnel to schedule access to all pool areas. The CPD Log will also be completed by the Contractor and returned to its designated location in the Pool Mechanical Room. Contractor is responsible for obtaining the signature of CPD Personnel on Contractor written documentation at the time of service. A copy must be provided to CPD Personnel, and kept with the CPD Log.

CPD REQUIREMENTS: CPD Personnel shall oversee services performed by the Contractor and sign off on Contractor written documentation to verify receipt of services. CPD reserves the right to perform a background check on all Contractor personnel providing services pursuant to this solicitation.

POOL STATISTICS

The indoor pool has been in service since 2005 and is located at:

Columbus Division of Police
Police Training Academy
1000 North Hague Avenue
Columbus, Ohio 43204

Contact Person for Pool Access:
Officer John Gagnon
City of Columbus Division of Police
Police Training Academy
1000 North Hague Avenue
Columbus, Ohio 43204
(614) 554-7423

Officer Tim Halbakken
City of Columbus Division of Police
Police Training Academy
1000 North Hague Avenue
Columbus, Ohio 43204
(614) 645-4800 ext. 1111

POOL STATISTICS:

2247 Square Feet
Perimeter: 224 linear feet
Volume: 100,117 gallons
Concrete bottom and sides

The pool uses a solid chlorine tab primary disinfection system with Co2 PH control. There is a main 10hp pump and four additional pumps to operate the various systems.

PAYMENT: Itemized invoices on this contract will be billed on a monthly basis, based on services requested by CPD and rendered at the fixed pricing agreed upon for the duration of the contract.

Chemical Storage shall be off site with the Contractor. On site chemical storage shall be at a maximum of one month supply. Contractor will be responsible for providing the necessary tools and equipment required to maintain the pool, at no additional expense to the Division of Police.

BIDDING QUESTIONS CAN BE EMAILED DIRECTLY TO:

Richard Metheney
City of Columbus Division of Police
Business Office, 7th Floor
120 Marconi Blvd
Columbus, Ohio 43125
INCLUDE THE SOLICITATION NUMBER IN THE SUBJECT LINE OF THE EMAIL
Phone (614)645-4641
Fax (614)645-4964
rmetheney@columbuspolice.org

002

1.00 LT

Maintenance and Repair, Swimming Pool (Incls. Swimming Pool

The Contractor will provide the following on-site planned maintenance services on the Columbus Police Training Academy Pool and Mechanical System located at 1000 North Hague Avenue, Columbus, Ohio 43204.

This bid encompasses planned services consisting of once-weekly visits throughout the term.

enter quantity - 1
unit of measure - LT
price
LINE #2

The Contractor will provide all tools and equipment necessary to perform the following during the one-time, weekly visit, not necessarily in the order listed and when/if applicable:

1. Checking and/or removing debris from the pump filter basket
2. Checking and/or removing debris from the skimmer(s)
3. Pool Chemical readings
4. Add water, as needed
5. Backwash, as needed
6. Check the chlorine tablet reservoir and refill, as needed
7. Check all primary pool mechanical equipment and building peripheral systems for unusual noises (straining, whining, grinding, gurgling, etc...) that may come from boiler, plumbing, pump motors, filters, sensors, ozone system, etc. Contractor will trouble shoot as needed, and notify CPD Sworn Personnel when circumstances require escalated response from Public Safety Building Manager Pete Knudsen, phone 614-645-4288, fax 614-645-8268, email - pknudsen@columbus.gov)
8. Add any needed chemicals
9. Contractor will complete the Columbus Police Academy Aquatic Center Water Report Log ("Log") upon completion of services, located on the clipboard in the pool mechanical room. Performing the above steps weekly will require approximately 30 minutes to complete per visit.

003

1.00 LT

Maintenance and Repair, Swimming Pool (Incls. Swimming Pool

This bid encompasses planned services consisting of one (qty 1) complete pool drain and clean on a rotating, two-year cycle, to begin the initial term.

LINE #3

One (Qty 1, unit of measure LT) complete pool drain and clean will be performed.

enter quantity - 1

unit of measure - LT

price

Any stains must be removed at that time. Pool must be re-filled and ready for CPD use within the agreed time.

Contractor will provide all tools and equipment necessary to complete this service, at no additional cost to CPD.

Contractor will be contacted by CPD Sworn Personnel to schedule a date to complete services.

004

1.00 HR

Maintenance and Repair, Swimming Pool (Incls. Swimming Pool

This bid also requires Contractor to establish fixed pricing for purchase of Labor. The following item will be ordered on an as needed basis and invoiced upon receipt of product.

LINE #4

Hourly Labor Rate will be bid at quantity 1, per hour, regular business hours 8am - 5pm.

enter quantity - 1

unit of measure - HR

price

In the notepad to the right of LINE #4, Contractor will provide additional pricing for hourly rates: 1) after normal business hours and 2) weekends/holidays

EMERGENCIES: The Contractor must be located in the Central Ohio local area due to the required emergency response time.

In the event of a pool mechanical system emergency, the CPD will require the Contractor to receive and respond to calls for assistance on a 24 hour a day/7 day per week basis, as needed. When possible, CPD prefers to resolve emergency issues over the phone; however, Contractor must acknowledge the following response times:

Emergency Response Time:

Contractor must provide CPD personnel with access to on-call staff - 24 hours a day - 7 days per week

30 minute maximum call back response to CPD from the time the call is placed to Contractor by CPD Sworn Personnel

One (1) hour emergency response time (maximum) to Police Training Academy if on-site visit is required

CPD reserves the right to obtain quotes for repairs from other vendors and will determine what vendor will complete any and all routine and/or emergency repairs.

005

1.00 BG

Swimming Pools, Equipment, and Supplies (Including Heaters,

This bid also requires Contractor to establish fixed pricing for purchase of Pool Chemicals. The following item be ordered on an as needed basis and invoiced upon receipt of product.

LINE #5

Soda Ash, quantity 1, 50 pound bag (PH increaser)

enter quantity - 1

unit of measure - BG

price

006

1.00 EA

Swimming Pools, Equipment, and Supplies (Including Heaters,

This bid also requires Contractor to establish fixed pricing for purchase of Pool Chemicals. The following item will be ordered on an as needed basis and invoiced upon receipt of product.

LINE #6

Accu-Tab 3-inch Chlorine Tablets, quantity 1, 55 pound pail (sanitizer) no substitutions

enter quantity - 1

unit of measure - EA

price

007

1.00 EA

Swimming Pools, Equipment, and Supplies (Including Heaters,

This bid also requires Contractor to establish fixed pricing for purchase of Pool Chemicals. The following item will be ordered on an as needed basis and invoiced upon receipt of product.

LINE #7

Cyanuric Acid, quantity 1, 2 pound pail (PH reducer)

enter quantity - 1

unit of measure - EA

price

008 1.00 BG Swimming Pools, Equipment, and Supplies (Including Heaters,

This bid also requires Contractor to establish fixed pricing for purchase of Pool Chemicals. The following item will be ordered on an as needed basis and invoiced upon receipt of product.

LINE #8

Bioguard Oxysheen (Sodium Hydrochloride pool sanitizer) no substitutions, quantity 1,
1- pound bag (BG) -

enter quantity - 1

unit of measure - BG

price

009 1.00 EA Swimming Pools, Equipment, and Supplies (Including Heaters,

This bid also requires Contractor to establish fixed pricing for purchase of Pool Chemical Testing Kit. The following item will be ordered on an as needed basis and invoiced upon receipt of product.

LINE #9

Taylor Commercial Chemical Test Kit TF-100, no substitutions, quantity 1, each

enter quantity - 1

unit of measure - EA

price

010 1.00 EA Swimming Pools, Equipment, and Supplies (Including Heaters,

This bid also requires Contractor to establish fixed pricing for purchase of Pool Chemical Testing Kit Refill. The following item will be ordered on an as needed basis and invoiced upon receipt of product.

LINE #10

Taylor Commercial Chemical Test Kit Complete Refill Set for T-100, no substitutions, quantity 1, each

enter quantity

unit of measure - EA

price

Kit will include:

R-0003 30ml

R-0007 30ml

R-0008 30ml

R-0009 30ml

R-0010 15ml

R-0011L 15ml

R-0012 30ml

R-0013 240ml

R-0014 22ml

R-0600 22ml

R-0870 10 g

R-0871 60ml

Terms:

Pursuant to City of Columbus Code Section 3907.05, all contractors, including subcontractors, who are a party to a contract as defined in C.C. 3901.01, must hold a valid contract compliance certification number.

For information regarding contract compliance, please contact the Equal Business Opportunity Commission Office at (614) 645 - 4764.

Equal Opportunity Clause

- (1) The contractor will not discriminate against any employee or applicant because of race, color, religion, sex or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment upgrading, demotion, or termination; rates of pay or other forms of compensation; and selection for training. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices summarizing the provisions of this Equal Opportunity Clause.
- (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that the contractor is an equal opportunity employer.
- (3) It is the policy of the City of Columbus that business concerns owned and operated by minority and female persons shall have the maximum practical opportunity to participate in the performance of contracts awarded by the CITY.
- (4) The contractor shall permit access to any relevant and pertinent reports and documents by the Executive Director for the sole purpose of verifying compliance with this article, and with the regulations of the Equal Business Opportunity Commission Office. All such materials provided to the Executive Director by the contractor shall be considered confidential.
- (5) The contractor will not obstruct or hinder the Executive Director or her deputies, staff, and assistants in the fulfillment of their duties and responsibilities imposed by Article I, Title 39.
- (6) The contractor and each subcontractor will include a summary of this Equal Opportunity Clause in every subcontract. The contractor will take such action with respect to any subcontract as is necessary as a means of enforcing the provisions of the Equal Opportunity Clause.
- (7) The contractor agrees to refrain from subcontracting any part of this contract modification thereto to a contractor not holding a valid contract compliance number as provided for in Article I, Title 39.
- (8) Failure or refusal of a contractor or subcontractor to comply with the provisions of Article I, Title 39, may result in the cancellation of this contract.

DELIVER TO

OFFICER JOHN GAGNON
1000 N HAGUE AVE
COLUMBUS OH 43204 -